General Information

As part of the core curriculum, all University System of Georgia (USG) students are required to complete three hours of coursework that address learning outcomes in quantitative reasoning (i.e. core mathematics requirement; Learning Goal A2 Quantitative Outcomes). Students who are unable to complete this core mathematics requirement as a result of a documented disability must still complete the core curriculum but may petition to do so (complete the required coursework with learning outcomes in quantitative reasoning) with a substitute course. Students determined to be eligible upon petition for a substitution may be approved to take a substitute course identified by their institution if mathematics is not considered an essential component of their major/program of study. If an eligible student approved for a math course substitution changes major/program of study, the substitution approval may be re-evaluated to determine whether mathematics is considered an essential component of the new major/program of study.

Approval of a petition for a course substitution for the core mathematics requirement does not extend to any Learning Support requirements a student must complete to meet the basic skills requirements of a major/program of study. Further, approval of a petition for a course substitution for the core mathematics requirement is limited to the core mathematics requirement and does not apply to the mathematics requirements of certain majors/programs of study. To request course substitution for mathematics coursework required for specific majors/programs of study, students must submit a separate petition under the Georgia State University established procedures for seeking modifications to program requirements.

Approval for Core Math Course Substitution:

To receive approval for core mathematics substitution, (1) a student must submit a core math course substitution petition with supporting documentation to Disability Services; (2) the Regents Center for Learning Disorders must determine upon review of the student’s request and supporting materials that the student has a disability currently impacting his or her mathematics skill that precludes the potential for academic success, despite reasonable accommodations and good faith effort; and (3) Georgia State University must determine that the core mathematics coursework is not essential to (i.e. will not result in a fundamental alteration of) the student’s major/program of study.

Procedure

1. Students must submit a petition and supporting materials to Disability Services at Georgia State University. The materials should at a minimum include the following:
   A. written petition (request) for a mathematics core course substitution,
   B. documentation of a disability that substantially limits mathematics skills relative to most people in the general population as determined by a qualified professional. Documentation must meet the guidelines specified in Appendix D: Disability Documentation, and Appendix E: Specific Documentation Guidelines.
C. secondary and postsecondary transcripts documenting prior mathematics coursework;
D. documentation of reasonable accommodations used in prior mathematics coursework; and
E. signed consent form authorizing release of the documentation to the reviewing parties.

2. Disability Services will submit the petition request and supporting documentation to the Regent’s Center for Learning Disorders (RCLD) at Georgia State University.

3. RCLD will review the provided documentation to determine eligibility. Petitioning students whose documentation shows the student has a disability currently impacting his or her mathematics skill that precludes the potential for academic success, despite reasonable accommodations and good faith effort, will be determined to be eligible. RCLD may request additional information from the student as necessary to make a determination.

4. RCLD will provide notice of the eligibility determination regarding the student’s core mathematics substitution request to Disability Services within 15 business days of receipt of all documentation necessary to a determination.

5. If RCLD determines that a petitioning student is eligible for a core mathematics substitution, then a Georgia State University Review Committee for Core Mathematics Course Substitutions will determine whether the core mathematics requirement is an essential component of the student’s major/program of study. If not essential, the eligible student will receive approval from Disability Services for a Core Mathematics substitution.

6. Eligible students approved for a core math course substitution must contact the University Advisement Center for identification of a substitute course suitable to the student’s major/program of study and finalization of the math course substitution.

Helpful links:

University System of Georgia Academic and Student Affairs Handbook: Student with Learning Disorders:  http://www.usg.edu/academic_affairs_handbook/section3/C679

Georgia State University Policy Procedures for Student Complaints, Petitions for Policy Waivers and Variances, and Appeals: http://enrollment.gsu.edu/files/2013/03/Petitions_Appeals.pdf


Supplemental Information:
• Before selecting a course, students are encouraged to meet with an Academic Adviser and relevant course instructors to obtain detailed information about course content. The goal should be to identify a course that maximizes the student’s academic strengths.
• Once an appropriate substitution is selected, students must submit the *University-Level Policy Waiver or Variance Petition* and the letter of support from Disability Services to the University Advisement Center for final processing.
• Students must then register for the selected substitute course.